**Syllabus for *<Course Number & Title>***

**Description:** *Enter course description. If this is an existing course, add the description from the Catalog:* <https://catalog.ucsc.edu/Current/General-Catalog/Courses>

**Course Learning outcomes:** *For help on identifying learning outcomes, please see:* <https://iraps.ucsc.edu/assessment/course-learning-outcomes.html>

***Please be sure that at least one learning outcome points to the Program Learning Outcome:***

<https://iraps.ucsc.edu/assessment/plo-assessment/plos_by-division.html>

**Prerequisites:**

*Reference them in the Catalog if you are not sure of current prereqs. Or enter revised prereqs*

<https://catalog.ucsc.edu/Current/General-Catalog/Courses>

**Weekly Schedule:** *If you have them, enter lecture, discussion/lab sections, Office Hours, TA Office Hours. Otherwise, enter as “TBA”.*

**Textbook/Materials:**

**Student Hours:** *Student hours for class: Systemwide Senate Regulation 760 specifies that one academic credit corresponds to three hours of work per week for students*. *Example: Students in this class will be expected to work about 15 hours per week on the course material, including 3h15 in class with the instructor, 1 hour in section, 2 hour in office hours (with either the instructor or the TA) to ask questions as necessary, and finally, 9 hours per week of independent work on homework and work to understand the material.*

**Week by Week Syllabus:**

Week 1:

Week 2:

Week 3:

Week 4:

Week 5:

Week 6:

Week 7:

Week 8:

Week 9:

* Week 10: *Please note that the final exam or final project cannot be in Week 10. Week 10 is still a week of instruction. No examinations, tests, assignments, papers, final projects or final performances that result in more than*[*12.5% of the final grade*](https://senate.ucsc.edu/committees/cep-committee-on-educational-policy/policies-guidelines/final-examinations-policy-rev-20192.pdf)*(other than individual makeup exams) may be given during the last week of instruction. This does not include the collection of materials produced throughout the quarter, such as final portfolios.*

**Assessments:** *Nature of assignments/assessments (projects, homework, written assignments, quizzes, exams, etc.) and how these connect to the course learning objectives. Nature of final exam or project.*

**Final Grading:** *(How assessments add up to a final grade*. *Example: Homework: 50%, midterm exam: 20%, final exam: 30%). Please check that sum is 100%.*

**Support**

* **Support for students with disabilities**UC Santa Cruz is committed to creating an academic environment that supports its diverse student body. If you are a student with a disability who requires accommodations to achieve equal access in this course, please submit your Accommodation Authorization Letter from the Disability Resource Center (DRC) to me privately during my office hours or by appointment, or by email preferably within the first two weeks of the quarter. At this time, I would also like us to discuss ways we can ensure your full participation in the course. I encourage all students who may benefit from learning more about DRC services to contact DRC by phone at 831-459-2089 or by email at [drc@ucsc.edu](mailto:drc@ucsc.edu).
* **Support for students with other difficulties**While we sincerely hope that you will be able to pursue your studies peacefully and worry-free, we are aware that in some cases difficulties happen that are beyond your control. You should always feel free and comfortable to bring up any problem with the instructor, but if this is not sufficient, or if you prefer professional help, here are several campus resources that you may want to consider contacting:
  + [UC Care](https://care.ucsc.edu/who-we-are/about-care.html)which is a confidential space to discuss issues of dating violence, sexual assault and stalking.
  + [Slug Support](https://deanofstudents.ucsc.edu/slug-support/program)where you can ask for help on many practical issues, including dealing with a financial crisis, problems with your living situation, computers, books, etc.
  + [CAPS](https://caps.ucsc.edu/), which provides counseling and psychological services to students
* **Title IX reporting disclosure**: Title IX prohibits gender discrimination, including sexual harassment, domestic and dating violence, sexual assault, and stalking. If you have experienced sexual harassment or sexual violence, you can receive confidential support and advocacy at the Campus Advocacy Resources and Education (CARE) Office by calling (831) 502-2273. In addition, Counseling and Psychological Services (CAPS) can provide confidential, counseling support, (831) 459-2628. You can also report gender discrimination directly to the University’s Title IX Office, (831) 459-2462. Reports to law enforcement can be made to UCPD, (831) 459-2231 ext. 1. For emergencies call 911. Faculty and Teaching Assistants are required under the UC Policy on Sexual Violence and Sexual Harassment to inform the Title IX Office should they become aware that you or any other student has experienced sexual violence or sexual harassment. If you prefer to speak to someone confidentially, please contact UC Care (see above).

**Work ethics**

**Academic Integrity**Academic integrity is the cornerstone of a university education. Academic dishonesty diminishes the university as an institution and all members of the university community. It tarnishes the value of a UCSC degree. All members of the UCSC community have an explicit responsibility to foster an environment of trust, honesty, fairness, respect, and responsibility. All members of the university community are expected to present as their original work only that which is truly their own. Plagiarism of any kind is unacceptable. All members of the community are expected to report observed instances of cheating, plagiarism, and other forms of academic dishonesty in order to ensure that the integrity of scholarship is valued and preserved at UCSC. Any student found in violation of the UCSC Academic Integrity policy may face both academic sanctions imposed by the instructor of record and disciplinary sanctions imposed by the graduate division. Violations of the Academic Integrity policy can result in dismissal from the university and a permanent notation on a student's transcript. For the full policy and disciplinary procedures on academic dishonesty, students and instructors should refer to the [Academic Integrity page](https://www.ue.ucsc.edu/academic_misconduct) at the [Division of Undergraduate Education](https://ue.ucsc.edu/) or [Graduate Division](https://www.ucsc.edu/academics/academic-integrity/).

**Work Citation:**

*The following is a sample of Citation policy provided by* [*CITL*](https://citl.ucsc.edu/wp-content/uploads/2019/07/CITL-Syllabus-Language-Academic-Integrity.pdf)*. If you are teaching a* ***programming*** *course, please edit accordingly, or indicate the libraries or directories that students are limited to. This italicized paragraph should be deleted.*

Excellent resources to support your academic integrity appear on the UC Santa Cruz library webpage. These include guidelines for citing sources, citing and using data and statistics, and understanding plagiarism.

[Citing Sources](https://guides.library.ucsc.edu/citesources)

[Data & Statistics](https://guides.library.ucsc.edu/citedata)

[Understanding Plagiarism](https://guides.library.ucsc.edu/citesources/plagiarism)

In addition, you can find links to checklists so you can double0check whether you have cited everything in your work properly and thoroughly

Academic integrity for starter code, etc.:  
  
Students are usually provided with starter code, that is, code which solves a part of the problem.  Students will copy instructor code into their private directories and add to it to complete the project. In addition, the instructor usually provides many small files of example code related to the project.  Students are free to copy this code and adapt it to their project.  Students may also use code posted to Piazza by the instructor, or which they learn from TAs during lab sections.  
  
Students should NOT use any open-source or third-party code  
when it is not specifically allowed.

**Collaboration and Independence:**

*Sample language by CITL. You can leave as is, or edit accordingly.*

Reviewing lecture and reading materials and studying for exams can be enjoyable and enriching things to do together with your peers. I encourage this effort to build community in the class and to study with others. However, homework assignments should be completed independently and materials turned in as homework should be the result of your own independent work. Some assignments are meant to be done together in a group. Make sure you check with your instructor or TA if you are not sure about the level of collaboration allowable for any given assignment.